

# CHECKLIST FOR BUILDING MOVE PERMIT

This information is required by the Michigan Department of Transportation in order to approve applications for permits.

APPLICATION NUMBER:

DEPARTMENT INSPECTOR: TO ARRANGE AN APPOINTMENT FOR BUILDING INSPECTION CONTACT

APPLICANT'S NAME	PHONE NUMBER
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Please investigate as soon as possible the attached permit application to move a building and return it with your findings. You may complete or correct any part of the application.

When investigating the application, check to determine if the requirements listed on the reverse side of the application will be compiled by the applicant.

Please answer each of the following, where applicable: Yes      No

1. Can the size be reduced in any way?
2. Do you think the state routes required can safely handle this requested movement?
3. Are maintaining traffic issues adequately addressed?

4. What is the minimum pavement width on the route of proposed travel? \_\_\_\_\_ feet

5. List any areas of concern you may have with the suggested route and the building.

6. Is all brick, stone, or masonry removed or secured? (If not, explain below)

7. Describe the building: (Type and condition) Photos Attached:      Yes      No

8. What inclusive dates and time of the day do you recommend for the movement?

TIME OF DAY	DATE
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9. What special conditions/restrictions do you recommend for this movement?

10. Do you recommend the issuance of a permit for this movement? Yes      No

I certify that all utilities along the proposed route have been notified and will be present, if necessary, at the time and date of the house move to assist with overhead wires.

APPLICANT'S SIGNATURE	TITLE	DATE
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Do you recommend the issuance of a permit for this movement?

MDOT's INSPECTOR'S SIGNATURE	TITLE	DATE
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## PERMIT PROCEDURE FOR MOVING BUILDINGS (OTHER THAN SECTIONAL, PREFAB, OR PREBUILT BUILDINGS)

**INSTRUCTIONS:** Please read the following procedures for permitting a building move.

Proposed move shall be reviewed by a Michigan Department of Transportation (MDOT) Transportation Service Center (TSC), or region office. Permit is issued from the Lansing Transport Permit Office (Single trip permits only).

A building move is the movement of any building which exceeds 16 feet in width. The application shall notify the Lansing Transport Permit Office in advance of a permit application.

A field investigation is required on all applications to permit a house move and will include the following:

1. Pavement width on route of travel.
2. Maintenance of traffic during movement.
3. Possible use of other routes.
4. Possible reduction in size of building.
5. Inspection of the moving equipment, including auxiliary power unit.

The mover shall, by signature on the inspection form, confirm that the utility companies have been contacted and are scheduled to assist with the overhead wires, and that the police escort has been arranged.

Chimneys shall be removed prior to movement, and the removal of attachment such as eaves, garages, carports, or porches may be required.

All brick or stone shall be covered and secured with plywood or equivalent material to prevent debris from falling on the roadway. Permits may then be issued under the following conditions.

1. Prior to inspection, the house or building shall be loaded on the equipment used for movement.
2. The approximate weight of the building may be determined by using a weight of 6,000 pounds per room.
3. From the axle loadings, a review shall be made by MDOT for allowable weights crossing the structures on the route, including culverts.

Permits are normally issued for moves of less than 25 miles on highways under the jurisdiction of MDOT.

All moving equipment shall be mounted on pneumatic tires, and tandem axle dollies shall be of an oscillating type. Movement of a building on skids directly on the surface of the highway shall not be permitted. Auxiliary power equipment and spare tires shall be required to insure against the disruption of traffic in the event of a breakdown. The maximum wheel load shall not exceed 700 pounds per inch of width of tire.

In the event that the movement of a building requires the permission or assistance of other governmental agencies or utility companies, MDOT may require assurance in writing that the necessary permission or assistance has been obtained. The same procedure may be required if the movement involves travel within a construction zone. Such written permission shall be obtained from the contractor and project engineer.

The mover is responsible to notify the appropriate police and fire departments of the contemplated building movement.

The mover shall make prior arrangements with the TSC permit office for the handling of traffic control devices.

If the movement of a building requires only a direct crossing of a state highway, and a proper permit has been obtained from the issuing authority for use of the street or road that crosses the state highway, a permit from MDOT shall not be required.

Building moving permits shall not be approved for movement during the spring weight restriction period.

If the above conditions cannot be met, including weight limitations, the permit shall be denied.