

CERTIFICATION OF OVERHEAD RATE

- This Certification is required per U.S. Department of Transportation, Federal Highway Administration (FHWA) Order 4470.1A, and dated October 27, 2010. FHWA has issued this new policy to be **effective January 1, 2011**, requiring consultants provide certification that costs used to establish overhead cost rates for Federal-aid engineering and design related services contracts do not include any costs which are expressly unallowable; and that the overhead cost rate was established only with allowable costs.
- This certification is to provide assurance that the overhead costs rate was calculated in accordance with the applicable cost principles contained in the Federal Acquisition Regulations (FAR) of Title 48, Code of Federal Regulations (CFR) Part 31.
- This form shall be completed and submitted by the prime consultant and each subconsultant (first and second tier subconsultant(s)) that have a derivation of cost sheet as part of this priced proposal where an overhead rate was proposed. Please note that the Certifying Official is defined as the firm's Executive (President Vice President or equivalent) or Chief Financial Officer.

PROJECT INFORMATION

MDOT CONTROL SECTION(S) – JOB NUMBERS(S)	CONTRACT / AUTHORIZATION NUMBER
PROJECT DESCRIPTION	

DECLARATION OF CERTIFICATION

OVERHEAD COST RATE: _____

DATE MDOT ACCEPTED OVERHEAD COST RATE: _____

FISCAL PERIOD COVERED FOR RATE CALCULATION: _____ to _____

I, the undersigned, certify that I have reviewed the overhead rate calculation for the fiscal period as specified above and to the best of my knowledge and belief:

- 1) All costs included to establish the above overhead cost rate are allowable in accordance with the cost principles of the Federal Acquisition Regulation (FAR) of Title 48, Code of Federal Regulation (CFR), part 31.
- 2) This overhead cost rate does not include any costs which are expressly unallowable under the cost principles of the FAR of 48 CFR 31.

Has the undersigned, by signing this form, understood that the undersigned is certifying that the overhead rate calculation is accurate and compliant with the guidelines established by 48 CFR 31.201-3.

All known material transactions or events that have occurred affecting the firm's ownership, organization and overhead cost rates have been disclosed. All supplied wage rates contained within this submittal are true, accurate, and compliant with the guidelines established by 48 CFR 31.201-3.

CONSULTANT INFORMATION

LEGAL BUSINESS NAME	FEDERAL ID NUMBER (Must match prequalification file)	ROLE (Prime / Tier I / Tier II)	
COMPANY ADDRESS	CITY	STATE	ZIP CODE
E-MAIL (Authorized Contract Signer)	PHONE NO.	E-MAIL (For Signed Contract Distribution)	

By signature on this form, the consultant agrees that information provided in the consultant prices proposal does not contradict the scope of service or violate the contract terms and conditions.

CERTIFYING OFFICIAL (Print Name and Title)	SIGNATURE OF CERTIFYING OFFICIAL	DATE
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