

DOCUMENTATION OF CHANGES TO THE MDOT SCOPE OF SERVICES

This form is mandatory during the contract approval process and should be provided to Contract Services Division for any new selection/contract, or any contract amendment, with the exception of time extensions. The MDOT Project Manager shall complete this form to document any changes, or to verify no change to the original MDOT Scope of Service, resulting from the Scope Verification/Expectations Meeting, as well as to provide an explanation for the change.

MDOT CONTROL SECTION(S) - JOB NUMBER(S)	CONTRACT/AUTHORIZATION NUMBER
PRIME CONSULTANT NAME	PROJECT DESCRIPTION

<p>Box A.</p> <p>No changes have been made to the original scope of services. Changes have been made to the original scope of services - Changes must be explained below.</p>	<p>Box B. Select all that apply.</p> <p>Changes include an adjustment in the project limits from those provided in the original scope of services. Yes No. If yes, provide an explanation below.</p> <p>Changes affect the original engineer's estimate based on the level of effort and understanding of work (Scope Verification/Expectations Meeting). Yes No. If yes, provide an explanation below.</p> <p>Changes affect the prequalification classifications from those provided in the original scope of services. Yes No. If yes, provide an explanation below.</p>
--	---

LIST ANY OTHER ADDITIONS/DELETIONS AND/OR CHANGES TO THE ORIGINAL SCOPE OF SERVICES.

EXPLANATION/COMMENTS

I certify that all of the above additions, deletions, and/or changes have been incorporated within the advertised MDOT Scope of Services, as amended.

MDOT PROJECT MANAGER SIGNATURE	DATE
PRIME CONSULTANT SIGNATURE (AS AUTHORIZED TO NEGOTIATE)	DATE