

EXHIBIT C  
**SCORE SHEET**

**Guideline for percentage of work performed in Michigan**

95 - 100%	5 points
80 - 94%	4 points
50 - 79%	3 points
25 - 49%	2 points
10 - 24%	1 point
Less than 10%	0 points

The selection team will complete one consensus score sheet.  
**This score sheet will be used to score proposals. This is not to be used for low bid.**

MDOT PROJECT MANAGER	REQ NUMBER	JOB NUMBER	DESCRIPTION (If no JN/CS)
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**CROSSED OUT = NOT REQUIRED**

**\*\* = OPTIONAL**

**ALL OTHER SPACES REQUIRED**

**\*\*\*\*ALL VENDORS MUST BE SCORED\*\*\*\***

SELECTION CRITERIA	VENDOR NAME: Vendor does not appear to have any conflicts of interest concerning this service. Vendor has met DBE goal or has approved waiver if DBE goal was assigned.	TIER II		TIER III	
		TOTAL POSSIBLE	SCORE	TOTAL POSSIBLE	SCORE
* <b>Understanding of Service:</b> Describe understanding of the service and/or innovations. Describe the specific work performed by the protege and how the mentor will coach/oversee that work.	COMMENTS	**	**	**	**
	COMMENTS	28		28	
<b>Qualifications of Team:</b> Provide organization chart, if required. Describe the structure of the project team including the roles of all key personnel and sub vendors. The protege is not required to be prequalified for the work they perform. Score should reflect qualifications of vendor prequalified in that work category (Prime or Protege)	COMMENTS				
	COMMENTS	7		7	
<b>Past Performance:</b> The Average Project Score must be obtained from CTRAK for each submitting prime vendor, for the past three years, and the number doubled. Perform reference checks when no scores are listed in CTRAK.	COMMENTS				
	COMMENTS	50		50	
* <b>Quality Assurance/Quality:</b> Control Process. Outline plan including information of selected manager for this service.	COMMENTS			**	**
	COMMENTS	20		10	
<b>Location:</b> The percentage of work performed in Michigan is used for all selections unless the project is for on-site inspection or survey activities, then location is scored using the distance from the consultant office to the on-site inspection or survey activity. (See guideline for scoring above.)	COMMENTS				
	COMMENTS	5		5	
<b>Minimum/Maximum Subtotal Prior to Presentation (If required)</b>		75/110		75/120	
* <b>Presentation:</b> General evaluation of quality of presentation and technical proposal.	COMMENTS			**	**
	COMMENTS			20	
<b>Minimum/Maximum Grand Total Following Presentation</b>		75/110		95/140	

SELECTION TEAM MEMBER NAME	DYNAMIC STAMP	SELECTION TEAM MEMBER NAME	DYNAMIC STAMP