

**BEST VALUE SCORE SHEET**

The selection team will complete one consensus score sheet.

**This score sheet will be used to score proposals.**

**Guideline for percentage of work performed in Michigan**

95 - 100%	5 points
80 - 94%	4 points
50 - 79%	3 points
25 - 49%	2 points
10 - 24%	1 point
Less than 10%	0 points

MDOT PROJECT MANAGER	REQ NUMBER	JOB NUMBER	DESCRIPTION (If no JN/CS)
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\*\* = OPTIONAL

ALL OTHER SPACES REQUIRED

\*\*\*\*ALL VENDORS MUST BE SCORED\*\*\*\*

SELECTION CRITERIA	VENDOR NAME:		
	Vendor does not appear to have any conflicts of interest concerning this service. Vendor has met DBE goal or has approved waiver if DBE goal was assigned.	* BEST VALUE	BEST VALUE
<b>* *Understanding of Service:</b> Describe understanding of the service, innovations, and/or safety program intended to be proposed. This information is to be based on the scope of services.	COMMENTS	* *  <b>30</b>	* *
<b>Qualifications of Team:</b> Provide organization chart, if required. Describe the structure of the project team including the roles of all key personnel and sub vendors. For each sub vendor, describe role in service and include what percent of the named role that the sub vendor is expected to provide. Provide resumes for each of the key staff of the prime and sub vendors stated above.	COMMENTS	  <b>40</b>	
<b>Past Performance:</b> The Average Project Score must be obtained from CTRAK for each submitting prime vendor, for the past three years, and the number doubled. Perform reference checks when no scores are listed in CTRAK.	COMMENTS	  <b>20</b>	
<b>Location:</b> The percentage of work performed in Michigan will be used for all selections unless the project is for on-site inspection or survey activities, then location should be scored using the distance from the consultant office to the on-site inspection or survey activity. The combination of location and percentage of work performed in Michigan should not exceed 5 points. (See guideline for scoring above).	COMMENTS	  <b>5</b>	
<b>Price:</b> CSRT approved formula: Low Bid/Bid* points assigned. Completed bid sheet required. (Price must be at least 25% of overall points assigned.)	COMMENTS	  <b>35</b>	
	<b>Subtotal Prior to Presentation (If required)</b>	<b>130</b>	
<b>**Presentation:</b> General evaluation of quality of presentation and technical proposal (TIER III ONLY).	COMMENTS	* *  <b>20</b>	* *
	<b>Grand Total Following Presentation</b>	<b>150</b>	

SELECTION TEAM MEMBER NAME	DYNAMIC STAMP	SELECTION TEAM MEMBER NAME	DYNAMIC STAMP

\* The scoring criteria identified above is the standard CSRT approved criteria. Anything that deviates from the scoring criteria identified above will need CSRT approval prior to RFP advertisement.