

HOSPITAL HELIPORT/HELISTOP AND MANAGER LICENSE APPLICATION

Information required by Act 327 P.A. of 1945, as amended, to obtain a license.

LICENSE FEES

Hospital Heliport

Hospital Helistop

INSTRUCTIONS

Return completed form to Michigan Department of Transportation, Office of Aeronautics, 2700 Port Lansing Road, Lansing, Michigan 48906-9791. If you have any questions or require additional information, contact the Office of Aeronautics at (517) 242-2936.

AERONAUTICAL FACILITY INFORMATION			MDOT USE ONLY
ASSOCIATED CITY	DATE	DATE RECEIVED	
OFFICIAL FACILITY NAME			INSPECTOR
MAIN PHONE NUMBER	FAX NUMBER	AFTER HOURS PHONE NUMBER	LICENSE NUMBER
FACILITY ADDRESS <i>(Include address, city, state and zip code)</i>			
OWNER			
MANAGER/RESPONSIBLE PERSON INFORMATION			MDOT USE ONLY
MANAGER RESPONSIBLE PERSON	NAME	E-MAIL ADDRESS	MANAGER EXAM DATE
BUSINESS ADDRESS <i>(Include address, city, state and zip code)</i>			EXAM SCORE
DAYTIME PHONE NUMBER	EVENING PHONE NUMBER	OTHER	MANAGER LICENSE NUMBER

I certify that this Aeronautical Facility meets the minimum standards for licensing listed on the back of this form, I have read the "Responsibilities and Duties of Manager or Responsible Person" listed on the back of this application and will abide by them to the best of my ability.

SIGNATURE	TITLE	DATE
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In the event YOU ARE NOT the owner of the facility, the following should be attested by a proper official.

I/We hereby appoint the individual designated above as Manager or responsible person and authorize him/her to exercise complete authority in the enforcement of the Rules and Regulations pertaining to the facility, and to take such action as may be required in the interest of safety to the public and to aircraft and pilots or as authorized under the Michigan Aeronautics Code section 259.86b and c.

AUTHORIZED OFFICIAL SIGNATURE	DATE
AUTHORIZED OFFICIAL TO APPOINT MANAGER <i>(Print or Type)</i>	TITLE
BUSINESS ADDRESS <i>(Include address, city, state and zip code)</i>	BUSINESS PHONE NUMBER

LICENSE CRITERIA

HOSPITAL HELIPORT

- The hospital heliport is reserved solely for air ambulance use or other hospital-related functions.
- The hospital heliport has a licensed airport manager, appointed by the hospital heliport owner or operator, licensed by the Aeronautics Commission within 90 days after his/her appointment.
- Have a final approach and takeoff area, the minimum dimensions of which are at least 1½ times the overall length of the largest helicopter authorized to use the hospital heliport.
- Have final approach and takeoff areas positioned to provide a minimum safety region of at least 10 feet or 1/3 of the rotor length of the largest helicopter that will land at the site, measured from the edge of the final approach and takeoff area to the obstacle nearest that area.
- The hospital heliport has at least 1 approach or takeoff path that is aligned as nearly as possible with the dominant winds, but that may deviate from that alignment to avoid objects or noise-sensitive areas or use airspace above public lands.
- The hospital heliport is capable of being secured to prohibit the inadvertent or unauthorized entry of persons or vehicles. Signs indicating a heliport are located on the heliport's perimeter.
- If the heliport is at ground level, the operational heliport areas are fenced or marked with caution signs to prohibit the inadvertent or unauthorized entry of persons or vehicles.
- The touchdown and liftoff area is a paved hard surface.
- The hospital has a lighted wind direction indicator.
- Suitable lighting is provided at the hospital heliport's perimeter for night operations and that lighting, at a minimum, includes lights at each corner of the final approach and takeoff area.
- Identification markings are present at the hospital heliport site that conform to Federal Aviation Administration (FAA) standards for hospital heliports.
- A pilot of a helicopter landing at a hospital heliport must receive prior permission to land at the hospital heliport from hospital heliport manager or a responsible person.

Responsibilities and Duties of Manager or Responsible Person

- Assist appropriate authorities in enforcement of federal, state, and local rules and regulations pertaining to airports, aircraft and airmen.
- Determine that all licensed aeronautical facility requirements for the class under which the site is licensed are maintained.
- Determine and take appropriate action to assure that all locally based commercial activities operating on the licensed aeronautical facility have appropriate licenses and registrations as issued by federal and state agencies.
- Post local rules, traffic patterns, and noise abatement procedures, if any.
- File notice with the proper federal agency indicating any change in the aeronautical facility condition.
- Note and advise the Aeronautics Commission of a proposed construction or zoning change adjacent to or near the licensed aeronautical facility that would affect air navigation safety or use.
- Advise sponsors of new and proposed construction of federal regulations pertaining to objects affecting navigable airspace.

HOSPITAL HELISTOP

- The hospital helistop has a person responsible for the daily operation of the hospital helistop, appointed by the owner or operator of the hospital helistop who, as determined by the owner or operator, meets the minimum standards established by the Aeronautics Commission.
- Within 90 days after appointing a responsible person who is in charge of the daily operation of the hospital helistop, the owner or operator of the hospital helistop must provide the Aeronautics Commission in writing with the name of the responsible person who is in charge of the daily operation of the hospital helistop and identify the manner in which the Aeronautics Commission may contact that responsible person in the event of an emergency.
- The hospital helistop is reserved solely for air ambulance use or other hospital-related functions.
- The hospital helistop has at least 1 suitable helicopter approach path that is identified and free of obstacles.
- The hospital helistop has a wind direction indicator.
- The hospital helistop has appropriate permanent or temporary lighting available for night operations.
- The hospital helistop has adequate security to prevent bystanders from approaching a helicopter as it lands or departs.
- A pilot of a helicopter landing at a hospital helistop must receive prior permission to land at the hospital helistop from hospital helistop manager or a responsible person.

REMARKS:

Approve

Disapprove

INSPECTOR SIGNATURE	DATE
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