

## APPLICATION FOR FLIGHT SCHOOL LICENSE

*Information required by Act 327, P.A. of 1945 to apply for license.*

**RETURN TO:** Michigan Department of Transportation  
Finance Cashier  
P. O. Box 30648  
Lansing, MI 48909  
(517) 242-7771 or (517) 335-9283

**FEES:** Initial - \$25.00, Annual Renewal - \$10.00, Late Renewal - \$25.00.

AERONAUTICS USE ONLY
DATE
AMOUNT
LIC. NO.
EXP. DATE

SCHOOL NAME	PHONE NO.	DATE
OWNER(S)	SCHOOL MANAGER	
MAILING ADDRESS	CITY	ZIP CODE
NAME OF THE AIRPORT WHERE FLIGHT SCHOOL WILL BE BASED		
FAX	E-MAIL	

**Courses Offered:**

- |                                     |  |  |  |  |
|-------------------------------------|--|--|--|--|
| <input type="checkbox"/> Private    | <input type="checkbox"/> Part 141 School | <input type="checkbox"/> Type Ratings      | <input type="checkbox"/> Flight Instructor | <input type="checkbox"/> Ground School |
| <input type="checkbox"/> Recreation | <input type="checkbox"/> Commercial      | <input type="checkbox"/> Sea Plane         | <input type="checkbox"/> Instrument        | <input type="checkbox"/> Glider        |
| <input type="checkbox"/> Sport      | <input type="checkbox"/> Multi Engine    | <input type="checkbox"/> Airline Transport | <input type="checkbox"/> Helicopter        |  |

MAINTENANCE PERSONNEL		
Name	Address	FAA Certificate Number
Chief Mechanic		

FLIGHT INSTRUCTOR		
Name	Address	FAA Certificate Number
Chief Flight Instructor		<input type="checkbox"/> Instrument <input type="checkbox"/> Multi Engine
		<input type="checkbox"/> Instrument <input type="checkbox"/> Multi Engine
		<input type="checkbox"/> Instrument <input type="checkbox"/> Multi Engine
		<input type="checkbox"/> Instrument <input type="checkbox"/> Multi Engine
		<input type="checkbox"/> Instrument <input type="checkbox"/> Multi Engine
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		<input type="checkbox"/> Instrument <input type="checkbox"/> Multi Engine

Flight School Aircraft				Michigan Aircraft Registration	To be completed by State Registrar AERO USE ONLY
1.	Make	Model	N Number		
1.				<input type="checkbox"/> Yes <input type="checkbox"/> No	
2.				<input type="checkbox"/> Yes <input type="checkbox"/> No	
3.				<input type="checkbox"/> Yes <input type="checkbox"/> No	
4.				<input type="checkbox"/> Yes <input type="checkbox"/> No	
5.				<input type="checkbox"/> Yes <input type="checkbox"/> No	
6.				<input type="checkbox"/> Yes <input type="checkbox"/> No	
7.				<input type="checkbox"/> Yes <input type="checkbox"/> No	

## Flight School Manager Compliance Checklist and Certification

Please answer the questions below. Refer to the enclosed Michigan Aeronautics Code, section 259.85 (Flight Schools) requirements.

- | Yes                      | No                       | Do You:   |
|--------------------------|--------------------------|---|
| <input type="checkbox"/> | <input type="checkbox"/> | Operate from an airport licensed by the State of Michigan?  |
| <input type="checkbox"/> | <input type="checkbox"/> | Have a written commercial operating agreement with the airport at which the school is based?<br>(Submit a copy with this application or submit airport manager signature).  |
|                          |                          | <div style="display: flex; justify-content: space-around; margin-top: 10px;"> <div style="text-align: center; width: 45%;"> <hr style="border: 0.5px solid black;"/>           Signature         </div> <div style="text-align: center; width: 45%;"> <hr style="border: 0.5px solid black;"/>           Date         </div> </div> |
| <input type="checkbox"/> | <input type="checkbox"/> | Accept prepayment from students in the amount of \$1,000.00 or more?<br>(If so, a corporate surety bond is required. Submit a copy with this application)   |
| <input type="checkbox"/> | <input type="checkbox"/> | Operate from facilities which are: permanent in nature, heated, and have adequate lighting and ventilation?   |
| <input type="checkbox"/> | <input type="checkbox"/> | Have a flight instructor available to dispatch and supervise each student pilot solo flight?  |
| <input type="checkbox"/> | <input type="checkbox"/> | Have a designated practice area?  |
| <input type="checkbox"/> | <input type="checkbox"/> | Use a written curriculum for each certificate or rating course taught?  |
| <input type="checkbox"/> | <input type="checkbox"/> | Maintain training records which show each student's progress?   |
| <input type="checkbox"/> | <input type="checkbox"/> | Advise each student in writing, at the time of enrollment, the extent to which the school's insurance will cover operation of the aircraft by the student?  |
| <input type="checkbox"/> | <input type="checkbox"/> | Has a security program been approved by the Michigan Aeronautics Commission?  |

I certify that the above information is true. I certify that all flight school operations are conducted in accordance with Section 259.85, Act 327 of the code of the State of Michigan.

NAME	TITLE
SIGNATURE	DATE