

LICENSE APPLICATION FOR AIRPORT MANAGER AND ASSISTANT MANAGER

Information required by Act 327 P.A. of 1945, as amended, to obtain a license

INSTRUCTIONS: Return completed form to Michigan Department of Transportation, Office of Aeronautics, 2700 Port Lansing Road, Lansing, Michigan 48906-2160. If you have questions or require additional information, contact Michele Duncan via e-mail: DuncanM3@Michigan.gov or phone: (517) 648-9665.

AERONAUTICAL FACILITY INFORMATION

ASSOCIATED CITY

OFFICIAL FACILITY NAME

MANAGER/ASSISTANT MANAGER INFORMATION

Responsibilities and Duties of the Airport Manager(s)

- Assist appropriate authorities in enforcement of federal, state, and local rules and regulations pertaining to airports, aircraft and airmen.
- Determine that all licensed aeronautical facility requirements for the class under which the site is licensed are maintained.
- Determine and take appropriate action to assure that all locally based commercial activities operating on the licensed aeronautical facility have appropriate licenses and registrations as issued by federal and state agencies.
- Post local rules, traffic patterns, and noise abatement procedures, if any.
- File notice with the proper state and federal agency indicating any change in the aeronautical facility condition.
- Note and advise the commission of a proposed construction or zoning change adjacent to or near the licensed aeronautical facility that would affect air navigation safety or use.
- Advise sponsors of new and proposed construction of federal regulations pertaining to objects affecting navigable airspace.

Manager

Assistant Manager

NAME			DATE OF EXAM
AIRPORT BUSINESS MAILING ADDRESS			EXAM SCORE
HOME PHONE NUMBER	OFFICE PHONE NUMBER	CELL PHONE NUMBER	LIC #
E-MAIL ADDRESS			

I certify that I have read the "Responsibilities and Duties of Airport Managers" listed above on this application and will abide by them to the best of my ability.

SIGNATURE	DATE
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In the event YOU are NOT the owner of the facility, the following should be attested to by a proper official.

I/We hereby appoint the individual designated above as Airport Manager/Assistant Manager and authorize him/her to exercise authority in the enforcement of the Rules and Regulations pertaining to the airport, and to take such action as may be required in the interest of safety to the public, aircraft and pilots or as authorized under the Michigan Aeronautics Code.

AUTHORIZED OFFICIAL SIGNATURE	DATE
NAME OF AUTHORIZED OFFICIAL TO APPOINT MANAGER/ASST MANAGER	TITLE