

ROAD SAFETY AUDIT REQUEST FORM

INSTRUCTIONS: The Project Manager is responsible for completing the request (page 1) or the exemption (page 2) including obtaining the signatures from both the Region Engineer and the Engineer of Design. Please refer to the Road Safety Audit Procedure Document for further information in filling out this form.

REGION/OWNER OF PROJECT REQUESTING ROAD SAFETY AUDIT (RSA)		
TYPE OF PROJECT <i>(see RSA project tree or Warranting Conditions of RSA Procedures)</i>		
PROJECT DESCRIPTION		
JOB NUMBER <i>(of job RSA is reviewing)</i>		DATE OF RSA <i>(preferred)</i>
PROJECT DATE		
SCOPING DATE	BASE PLAN COMPLETION	PLAN REVIEW MEETING
Etc.		
PROJECT INFORMATION AVAILABLE FROM OWNER <i>(crash history, traffic volumes, etc. per the information section of the RSA procedure)</i> . Skip if applying for exemption.		
I hereby certify that all answers on this request are true to the best of my knowledge and I understand that my request may be rejected at any time for any reason that violates MDOT or Federal highway Standards		
_____ Signature		_____ Date

RSA Exemption – Exemptions for projects that require an RSA (*any project type required under the Warranting Conditions section*) as defined in the procedure will only be allowed with the mutual agreement between the Region Engineer and the Engineer of Design. Clear documentation of the need for the exemption is required from the Project Manager along with signatures from the Region Engineer and the Engineer of Design. The Project Manager is responsible for obtaining the signatures from both the Region Engineer and the Engineer of Design.

Please describe reason for exemption below (*attach any supporting documentation or reason*).

REGION ENGINEER NAME	SIGNATURE	DATE
ENGINEER OF DESIGN NAME	SIGNATURE	DATE