

PROJECT WISE PAYMENT FORM

INSTRUCTIONS: Complete the white areas completely. MDOT will complete the gray areas.
Please save this document using the standard naming format: Transit Agency Name_Master
Agreement Number_Authorization_Billing Number (i.e. B1).pdf.

AGENCY NAME	AUTHORIZATION/CONTRACT NUMBER	FINAL PAYMENT OF AUTHORIZATION? YES NO
By approving and submitting this payment, transit agency representative certifies that: All State and Federal procurement guidelines, policies, and procedures have been followed. For construction projects, Davis-Bacon certified payroll records have been reviewed. 3rd Party Agreement is required (procurement over \$100,000) and is in place.		CLOSE REQUEST for FINAL payment - MDOT ONLY Lapse Amount: Program Mgr:
TRANSIT AGENCY APPROVAL (STAMP)		
DATE COMPLETE PAYMENT PACKET RECEIVED - MDOT ONLY	PAYMENT NUMBER - MDOT ONLY	GRANTS GIVEN (GG) NUMBER - MDOT ONLY
NOTES FROM PROJECT MANAGER - MDOT ONLY Check done for current GG.		DOES THIS PAYMENT HAVE LOCAL MATCH YES NO

TRANSIT AGENCY RECORD OF:

GG LINE (MDOT ONLY)	AUTH. LINE NUMBER	LINE DESCRIPTION	JOB NUMBER	VEHICLE ID #s BEING REPLACED (IF APPLICABLE)	SERVICE/INVOICE DATE RANGE	TOTAL REIMBURSEABLE COSTS (INCLUDING LOCAL)	BALANCE REMAINING ON LINE

TOTAL REIMBURSEABLE COSTS FOR THIS REQUEST:

PROJECT MANAGER APPROVAL	SUPERVISOR/MANAGER APPROVAL	PAYMENT COORDINATOR APPROVAL
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