

## EQUIPMENT PROJECT INFORMATION

The following information is required to complete a federal application for funding of equipment, such as computers, communication equipment, service vehicles or maintenance equipment. Please submit the requested information to your project manager electronically.

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TRANSIT AGENCY NAME

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PROJECT DESCRIPTION (Describe the specific work to be accomplished with the funds from this application)

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PROJECT JUSTIFICATION (Indicate why the project(s) is needed)

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PROJECT BUDGET (Identify each project and associated costs to be accomplished with the funds from this application. For assistance, please refer to the MDOT Capital match Plan for your agency, as appropriate)

Project(s)	Federal	State	Local	Total	Estimated Useful Life if >\$5,000
<b>Total</b>					

(Complete Page 2 if needed for additional projects)

**Project Milestone Schedule:** Identify the estimated dates (*mm/dd/yyyy*) for work to be accomplished with funds from this application. If you have more than one project with different milestone schedules, please list the milestones for each project.

Project (s)	RFP Issued/Quotes Requested	Contract Award/Vendor Selected	Equipment Delivered	All Equipment Delivered	Contract/Project Complete

Will this equipment also be used for non-transit purposes (Incidental use)?  Yes  No

If yes, please check the applicable boxes for the item and describe how it will be used.

- Agency will receive revenue for incidental use of above equipment/property. I certify that the revenues are used for capital and/or operating expenses for the provision of public transportation.
- Agency certifies that the incidental use of the above equipment/property will not interfere with the agency's public transportation operations.

If admin vehicle please check the boxes to confirm your agency's practices regarding the incidental use.

- Drivers of admin vehicles will be included in D&A testing pool.
- Adequate insurance will be in place on the admin vehicle to cover passengers.



**Equipment Projects Using Multiple Grants:** If this project is being funded in phases or using multiple contracts/grants, please provide the grant year, funding source, and amounts of each additional contract/grant.

Project(s)	Grant Year	State Amount	Federal Amount	Total Amount	Federal Grant	MDOT Authorization
<b>Total</b>						