

FACILITY PROJECT INFORMATION

The following information is required to complete federal applications for funding of facility construction and/or improvements. Please complete entire form and submit the requested information to your project manager electronically.

TRANSIT AGENCY NAME

PROJECT DESCRIPTION *(Describe the specific work to be accomplished with the funds from this application. For facility improvements, identify who owns the facility.)*

PROJECT JUSTIFICATION *(Indicate why the project(s) is needed.)*

PROJECT BUDGET *(Identify each project and associated costs to be accomplished with the funds from this application. For assistance, please refer to the MDOT Capital Match Plan for your agency, as appropriate.)*

PROJECT(S)	FEDERAL	STATE	LOCAL	TOTAL	ESTIMATED USEFUL LIFE IF >\$5,000
TOTAL					

Project Milestone Schedule: Identify the **estimated** dates (mm/dd/yyyy) for work to be accomplished with funds from this application. If you have more than one project with different milestone schedules, please list the milestones for each project.

PROJECT(S), SPECIFY IF LAND PURCHASE, ARCHITECTURAL & ENGINEERING (A&E), CONSTRUCTION, ETC.	REQUEST FOR PROPOSAL ISSUED	CONTRACT AWARDED	CONSTRUCTION/ IMPROVEMENT	CONTRACT COMPLETE

Environmental Documents: required for new construction projects or any facility construction/improvement project that will change the footprint of the building if the documentation has not been previously approved. The following process also applies to facility purchase if the environmental requirements have not been met.

- The Information Required for **Probable Categorical Exclusion (CE)** form, along with the attachments to the CE, which may include a Phase I site assessment report showing no environmental findings. If there are findings, a Phase II site assessment report may be required.

Construction Projects Using Multiple Grants: If this project is being funded in phases or using multiple contracts/grants, please provide the grant year, funding source, and amounts of each additional contract/grant.

PROJECT(S)	GRANT YEAR	STATE AMOUNT	FEDERAL AMOUNT	TOTAL AMOUNT	FEDERAL GRANT	MDOT AUTHORIZATION
TOTAL						

Will this property also be used for non-transit purposes (Incidental use)? **No** **Yes**

If yes, please check the applicable boxes for the item and describe how it will be used.

Agency will receive revenue for incidental use of above property. I certify that the revenues are used for capital and/or operating expenses for the provision of public transportation.

Agency certifies that the incidental use of the above property will not interfere with the agency's public transportation operations.

- * Office of Passenger Transportation will schedule a conference call with Federal Transit Administration (FTA) that will include your agency to discuss the level of environmental documentation that will be required for your project. FTA will provide a determination regarding the National Environmental Protection Act (NEPA) and the documents required from the agency regarding an FTA Categorical Exclusion review which includes a State Historic Preservation Office (SHPO) review.
- * A&E Budget - SHPO review costs should be added to the A&E budget as SHPO requires a consultant with an archeology degree for projects with ground disturbance and a historian degree for projects involving historical architectural projects.
- * FTA's environmental review could require a Phase I and/or Phase II documentation based on the findings of the CE. Additional A&E costs may be needed if Phase I and/or Phase II assessments are required.