

If you require assistance accessing this information or require it in an alternative format, contact the Michigan Department of Transportation's (MDOT) Americans with Disabilities Act (ADA) coordinator at [www.Michigan.gov/MDOT-ADA](http://www.Michigan.gov/MDOT-ADA).

Michigan Department  
of Transportation  
2744LA (01/2026)

**APPLICATION ACCESS REQUEST - EXTERNAL USER**

Instructions: Complete Form and e-mail to  
MDOT System Administrator at [MDOT-MLAP@Michigan.gov](mailto:MDOT-MLAP@Michigan.gov).

SECTION 1. USER INFORMATION		
COUNTY	CITY/VILLAGE	MILOGIN USER ID
NAME OF LOCAL AGENCY		
USER LAST NAME	USER FIRST NAME	
E-MAIL ADDRESS (MUST MATCH YOUR MiLOGIN E-MAIL ADDRESS – if it does not match, MLAP access will be denied)		
NEW USER (Complete Section 2)	EXISTING USER (Complete Section 3)	

SECTION 2. NEW USER		
READ ONLY		
READ/WRITE (ABILITY TO LOAD FORMS AND BILLINGS)		
DO YOU WANT TO RECEIVE MLAP E-MAIL NOTIFICATIONS?      YES      NO (You can change your e-mail notification preference in the future by e-mailing <a href="mailto:MDOT-MLAP@Michigan.gov">MDOT-MLAP@Michigan.gov</a> )		

SECTION 3. EXISTING USER	
DEACTIVATE ACCOUNT	EFFECTIVE DATE
REACTIVATE ACCOUNT	REASON FOR REQUESTED CHANGE
WORKSITE CHANGE	NEW LOCATION
CHANGE CURRENT PERMISSIONS	DESCRIBE CHANGE

APPROVALS	
PRINTED NAME AND SIGNATURE (Electronic signature accepted)	DATE
SIGNATURE OF MDOT MLAP SYSTEM ADMINISTRATOR (Electronic signature accepted)	DATE