

**CORONAVIRUS RESPONSE AND RELIEF SUPPLEMENTAL APPROPRIATION ACT (CRRSAA)
AIRPORT CORONAVIRUS RESPONSE GRANT PROGRAM (ACRGP)**

REIMBURSEMENT REQUEST

AIRPORT NAME	GRANT NUMBER
AIRPORT LOCATION ID	SUB-GRANT NUMBER <i>(GA only)</i>
TOTAL GRANT MAXIMUM	TOTAL GRANT BALANCE <i>(Including this request)</i>
TOTAL AMOUNT OF THIS REQUEST	REQUEST NUMBER <i>(Start at 1)</i>
SERVICE DATES OF THIS REQUEST <i>(From/To)</i>	REQUEST SUBMITTAL DATE
THIS REQUEST INCLUDES EXPENSES FOR	INVOICE SUMMARY ATTACHED
NAME OF SUBMITTER	PHONE NUMBER

Please verify with an approval stamp (*on this PDF version of this form*) or print your initials, that to the best of your knowledge, no expenses on this reimbursement request have been previously requested for any other Federal or State funding programs.

Initial here.

or

Add the approval stamp here.

(Add a stamp to a PDF in Adobe Acrobat DC Instruction)

Invoice Summary:

If submitting more than one expense for each operational category (i.e., salaries, cleaning services, etc.), please provide a summary spreadsheet listing each invoice, the date, amount, vendor, etc. and a summary total chart that adds up the different categories. All expenses submitted must be for services incurred January 20, 2020, or later. For Debt Services Reimbursements, payments must be due on or after December 27, 2020, which is the date of the enactment of CRRSAA.

CRRSAA has a narrower eligibility scope than CARES. Eligible expenses include:

- Operations (*payroll, utilities, janitorial, etc.*)
- Routine maintenance only (*excludes constructing, repairing, or improving on the airport*)
- *Debt payoff*
- Equipment (includes only air-quality equipment and other equipment used to combat pathogens)
- Construction only for the purpose of fighting pathogens

Back Up Documentation:

MDOT no longer requires a copy of every invoice, however, Sponsors must be prepared to submit any invoices, upon request, during the review process as well as retain those invoices and other supporting documentation for three years after the grant is closed as required by 2 CFR § 200.334.

Upon completion, please submit all the pages with all related information, including this invoice summary cover page, in ONE document into ProjectWise invoice submittal folder for your respective airport.