



GRETCHEN WHITMER  
GOVERNOR

STATE OF MICHIGAN  
DEPARTMENT OF TRANSPORTATION  
LANSING

PAUL C. AJEGBA  
DIRECTOR

To: Control Section(s):

Job Number(s):

Location (Route, City or Township, County):

Dear

Preliminary plans are enclosed for the above project. Please verify that your utility facilities are shown correctly and accurately. If necessary, a meeting will be arranged to discuss any utility conflicts associated with this project. For all potential utility conflicts, especially underground, the department may require the exact field location of your facility. You are cautioned that these are preliminary plans and any utility relocation design should be undertaken only after discussion with the Transportation Service Center (TSC) utility coordination engineer.

**Please answer the following questions and return this letter to the TSC utility coordination engineer listed below. In addition, if plan information is shown incorrectly and/or a potential conflict exists between your facilities and the proposed construction project, please return one set of marked plans, along with any questions or comments, to the following TSC utility coordination engineer:**

After these questions are resolved, a formal agreement may be required to stipulate design and financial responsibilities.

Will the project require your utilities to be relocated?	No	Yes
Who will prepare the relocation plans and specifications?	MDOT	Municipality
Will any utility betterments be requested?	No	Yes

Sincerely,

\_\_\_\_\_  
Project Manager

Enclosure  
cc: TSC Utility Coordination Engineer (w/plans)  
N. Lefke  
K. Schuster