



GRETCHEN WHITMER  
GOVERNOR

STATE OF MICHIGAN  
DEPARTMENT OF TRANSPORTATION  
LANSING

PAUL C. AJEGBA  
DIRECTOR

Control Section(s):

To:

Job Number(s):

Location (Route, City or Township, County):

Dear

Preliminary plans are enclosed for the above project. Please verify that your utility facilities are shown correctly and accurately. If necessary, a meeting will be arranged to discuss any utility conflicts associated with this project. For all potential utility conflicts, especially underground, the department may require the exact field location of your facility. You are cautioned that these are preliminary plans and any utility relocation design should be undertaken only after discussion with the Transportation Service Center (TSC) utility coordination engineer. If certain items of utility work, such as adjustment of manholes, placing of conduits, etc., are to be included in this project, please contact the TSC utility coordination engineer listed below as soon as possible to arrange these details.

**If plan information is shown incorrectly and/or a potential conflict exists between your facilities and the proposed construction project, please return one set of marked plans, along with any questions or comments, to the following TSC utility coordination engineer:**

In accordance with Section 15 of Act 368, P.A. 1925, as amended, you are notified to relocate any facilities in conflict with this proposed project. If your existing utility facilities are located on private right-of-way, you may be entitled to reimbursement for preliminary engineering and relocation costs. Please submit detailed plans, cost estimates, and copies of original right-of-way conveyances to the TSC utility coordination engineer for review and approval. All reimbursements will be subject to issuance of a letter authorizing construction. These costs will also be subject to audit. Federal and state guidelines must be followed if a consulting engineer is contracted for engineering services or construction. You are authorized to commence preliminary engineering in the preparation of your relocation plans related to an authorization for this project. The date of this letter represents the authorization date for preliminary engineering if the relocation costs are authorized for reimbursement as set forth above. **PAYMENT WILL BE DENIED FOR WORK PERFORMED PRIOR TO AUTHORIZATION.**

Should you have any questions regarding this submittal, please contact the TSC utility coordination engineer.

Sincerely,

Project Manager

Enclosure  
cc: TSC Utility Coordination Engineer (w/plans)  
N. Lefke