

**STANDARD CONDITIONS
FOR SERVING REFRESHMENTS IN REST AREAS
ON NON-HOLIDAYS**

Public service non-profit organizations may be granted permission to use rest areas at the approved times per an issued permit for serving non-alcoholic refreshments to the traveling public under the following conditions. Failure to comply with these conditions will result in the suspension of the permit and loss of permit privilege for a minimum of one calendar year.

1. Separate applications (Form 2205) for each rest area and each time period must be submitted and approved by the Michigan Department of Transportation according to the current procedures for non-holiday coffee break permit procedures.
2. The permit must be issued before the activity can commence.
3. The activity must be conducted for the express purpose of improving the safety of highway travel and not as an advertisement of any organization or other activity.
4. The permit applicant will conduct his operations so that:
 - a. The motoring public is protected from potential safety hazards.
 - b. Highway surfaces, structures, and public and private property are not damaged.
 - c. There is no interference with the free flow of traffic within and around the facility.
 - d. The rest area's normal function is not disrupted.
5. Upon receipt of the permit prior to the time approved, the organization shall contact the Department of Transportation region utilities-permits engineer a minimum of 48 hours prior to the day of the permit and determine proper set up location and receive approval for type of set up.
6. The activity must be carried on solely within the rest area and at a location assigned by the Department of Transportation. No advertising signs will be permitted along the highway promoting the organization or activity.
7. The refreshments must be free of charge to the motorists. Donations may be received without solicitation.
8. In order to qualify for the exemption for food service licensure, the refreshments served must meet the following guidelines, as provided by the Department of Public Health:
 - a. All food and water products are to be from an approved source (no home prepared products).
 - b. All food is to be nonpotentially hazardous. Potentially hazardous foods are foods that consist in whole or in part of milk or milk products, eggs, meat, poultry, fish, shellfish, or other ingredients, including synthetic ingredients, in a form capable of supporting rapid and progressive growth of infectious or toxigenic microorganisms. For example: use dry creamer or ultra pasteurized liquid creamer, and do not use cream-filled pastries.
 - c. All utensils are to be single service (discard after initial use).

9. Money shall be left only in the container and not in the open and any container for the deposit of funds will be opaque with a lid.
10. A sign designating the refreshments to be “free” will be furnished by the department and shall be displayed at all times in a conspicuous location. An additional sign near an opaque container may say “donations.” The size of this sign may not exceed the size of the “free” sign.
11. The organization must agree to suspend serving refreshments temporarily if heavy patronage impedes normal use of the rest area or if the activity overloads existing water or sewage facilities.
12. Organization workers are responsible for the clean and sanitary upkeep of the area.
13. The organization must agree to restore the serving area to its original condition when the activity is completed. This includes providing separate receptacles for metal cans and glass bottles, disposal of garbage and rubbish, and pickup and disposal of litter generated by activity. Inspection of the area will be performed by a representative of the department within 24 hours of the close of operation. The organization will be notified of any permit violations. The organization may be subject to cost incurred by the department for not complying with this or any other of the permit conditions.
14. Organization workers shall park personal vehicles which are not necessary to the operation away from the restroom areas and the entrance area. Depending on conditions at the rest area noted in the permit, the region operations engineer may limit the number of vehicles in the rest area from the organization.
15. Existing electrical services may be utilized only when adequate for the anticipated demand and accessible to assigned location. Use of a public address system is prohibited.
16. Handout material must be limited to traffic safety related literature. Any material non-traffic safety related may not be distributed.
17. Consumption or distribution of alcoholic beverage is prohibited.
18. An adult who is an officer or designated representative of the organization must be in attendance at all times and will be designated as the individual accountable for the organization’s conduct and operation.
19. No equipment will be brought into the rest area or preparation beginning prior to the starting time shown on the permit. All activity will cease at the designated time shown on permit.
20. Copy of the permit must be posted in a visible location at the site of the activity.
21. Violation of the Department of Transportation rules will be cause for revocation of the rest area permit and suspension of permit privilege for a minimum of one calendar year.
22. The permit applicant will hold harmless the Department of Transportation and its employees from any injury or harm arising from the activities of the permit applicant.