

**SPECIAL CONDITIONS FOR
GOLF CART CONNECTOR ROUTES (GCCR)
ON STATE TRUNKLINE HIGHWAYS**

1. The use of a GCCR, that is located on a segment of a State Trunkline Highway, is specifically limited to the area(s) identified in the issued permit.
2. The Local Unit of Government (LUG) is responsible for all costs related to creating, operating and maintaining the GCCR within the State Trunkline Right-of-Way. This shall include installing and maintaining signs, construction, and/or improvements, and any ongoing maintenance or repairs that are required for the safe use and existence of the GCCR.
3. The LUG shall ensure the following actions are accomplished:
 - a. **Enact a GCCR Ordinance**
Upon receipt of a MDOT permit, amend or enact an ordinance authorizing the operation of golf carts on the segments of the highway that are specifically identified in the issued permit.
 - b. **Notify Law Enforcement Agencies**
Upon enacting the GCCR ordinance, send a copy of the following documents to the appropriate law enforcement agencies (State Police, Sheriff, City Police, etc.):
 - MDOT permit
 - GCCR Local Ordinance
 - GCCR Aerial Photo Map
 - c. **Send an Email to the MDOT Permit Staff**
Upon completing the notification requirement, send an email to the MDOT Permit Staff, confirming that all appropriate law enforcement agencies were notified.
 - d. **Submit an Advance Notice in MDOT'S CONSTRUCTION PERMIT SYSTEM (CPS)**
Request MDOT's approval to conduct work in the State highway Right-of-Way for staking all the proposed sign locations of the GCCR.
 - e. **Stake all Proposed Sign Locations**
Stake all the proposed sign locations in accordance with the MDOT Sign Handbook for Golf Cart Connector Routes on State Trunkline Highways.
 - f. **Schedule an onsite field review meeting**
Schedule an onsite field review meeting with the MDOT Permit Staff. The purpose of this meeting is to review and obtain approval for all staked sign locations and for any proposed construction activities; so that a MISS DIG ticket can be requested.
 - g. **Submit an Advance Notice in CPS**
Upon completing the onsite field review meeting, and after a MISS DIG ticket has been completed, request MDOT's approval to install all the signs and begin any construction.
 - h. **Proceed with the sign installation and construction work**
Upon receipt of an approval to proceed from MDOT, proceed with the authorized work.

i. Submit a completion notice in CPS

Upon completion of the work, submit a completion notice in CPS.

Note: MDOT shall conduct a final inspection after receiving the completion notice. The LUG shall be notified of any deficiencies that require corrective action. Otherwise, the LUG shall be notified that the GCCR may be opened at the discretion of the LUG.

j. Open the GCCR for use

Upon receipt of notification from MDOT, open the GCCR for use.

4. Facilitation of MDOT Road/Bridge construction and maintenance projects

MDOT *may* permanently or temporarily close a state trunkline highway to the operation of golf carts after written notice is sent to the clerk of the LUG. The notice shall be in writing and be sent by first-class United States mail or personally delivered not less than 30 days before the execution of a rule or order closing the State Trunkline Highway. The notice shall set forth specific reasons for the closure. MDOT is not required to develop a plan for an alternate route for a state trunkline highway that has been temporarily closed to the operation of golf carts.