Michigan Department
of Transportation
1969 (04/19)

ENGINEER CERTIFICATION AND FINAL PROJECT REVIEWS
CONTRACT AND RELATED DOCUMENTS CHECKLIST

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CONTRACT IDENTIFICATION		FEDERAL NUMBER	
CONTRACTOR		CONSTRUCTION ENGINEER	PROJECT ENGINEER
CONTRACT AMOUNT	ACTUAL AMOUNT	AWARD DATE	START DATE
OPEN TO TRAFFIC (Contract)	OPEN TO TRAFFIC (Actual)	SPECIFICATION YEAR	OFFICE TECH. NAME & EXPIRATION DATE
EXTENSION OF TIME CONTRACT MOD. NUMBER AND DATED		LIQUIDATED DAMAGES CONTRACT MOD. NUMBER AND DATED	
COMPLETION DATE (Contract)	COMPLETION DATE (Actual)	ACCEPTANCE DATE	ACTUAL WORK DAYS (If applicable)

FILE NO.	THE FOLLOWING DOCUMENTS WERE LOCATED IN THE PROJECT FILES (EXCEPTIONS NOTED)	YES	NO	ACTUAL
101	Approved Progress Schedule (Form 1130)	☐	☐	
102	Subcontract Agreements (Form 1302A)	☐	☐	
102	Commercially Useful Function (CUF) Project Site Review (Form 4109)	☐	☐	
104	Contract Modifications Authorized in FieldManager - Signed & Approval Obtained	☐	☐	
106	Bi-Weekly Pay Estimates-Signed within 48 hours	☐	☐	
106	Final Inspection/Acceptance & Certification Report (Form 1120)	☐	☐	
106	Prime Contractor Bi-weekly Statement of Subcontract/Supplier Payments, Statement of DBE Subcontractor (Form 2124A)	☐	☐	
106	Work is Complete and Ready for Inspection Notification Letter (Contractor)	☐	☐	
106	Post Certification of Subcontract Compliance (Form 1386)			
107	Pavement Warranty Documentation/Initial Acceptance for Pavement Warranty Work (Form 1029)	☐	☐	
109	Construction Safety Program	☐	☐	
109	Damage Claim Program	☐	☐	
109	Work Zone Traffic Control Plan	☐	☐	
201-1	NPDES Report-Signed, E-mailed to CFS Division or Place in ProjectWise (Form 1126)	☐	☐	
400	Contractor Performance Evaluation - Interim/Final (Form 1182)	☐	☐	
401	Jobsite Poster Inspection Checklist (Form 1967)	☐	☐	
401	Payrolls along with Checklist (Forms 1952, 1954 and 1955)	☐	☐	
401	Wage Rate Interviews for Contractor and Subs (Form 1156)	☐	☐	

COMMENTS / CONCLUSIONS

REVIEW BY	DATE