

# VALUE ENGINEERING CHANGE PROPOSAL (VECP) FORM

Conceptual VECP

Final VECP

**Original** - Construction/Project Engineer. **Copies** - Project Designer/Manager, Engineer of Design, Engineer of Construction Field Services, Associate Region Engineer for Development, and/or FHWA Area Engineer (when applicable).

**NOTE: "See attached" is not acceptable as the sole method of filling out form fields.**

CONTROL SECTION	PROJECT NUMBER	DATE
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PROJECT DESCRIPTION

CONTRACTOR

DESIGNER	CONSTRUCTION/PROJECT ENGINEER	DATE
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1. Description of Value Engineering Change Proposal including existing contract requirements and proposed changes.

2. Estimated initial advantages and disadvantages of proposal including cost, time and quality.

3. Any new or existing contract pay items requiring agreed prices?

4. Other impacts, such as maintaining traffic, staging, safety, mobility and future maintenance.

5. Dates of any previous or concurrent submittals of the same or similar proposals.

6. Deadline for notification or initial acceptance or rejection of conceptual proposal, considering time required for final VECP and contract completion time or delivery schedule.

7. Additional information/comments