

## RURAL TASK FORCE DATA SHEET TRANSIT JOB

**INSTRUCTIONS:** Submit completed form to the Rural Task Force and  
a copy to your OPT Project Manager for each job.

**ALL ITEMS MUST BE COMPLETED**

NEW JOB <b>OR</b> JOB CHANGE	JOB NUMBER	CHANGE TYPE FY      COST      SCOPE	MULTIPLE WORK DESCRIPTION DELETE      MOVE TO ILLUSTRATIVE
FISCAL YEAR	COUNTY	TRANSIT AGENCY - LEGAL NAME	
AGENCY ADDRESS		CITY	ZIP CODE

**REMINDERS FOR RPA JOB PROGRAMMING**

<b>JOB TYPE</b> MULTIMODAL	<b>MODE</b> TRANSIT	<b>JOB PHASE</b> NON-INFRASTRUCTURE (NI)
<b>TEMPLATE</b> TRANSIT - STIP - RURAL - FLEX	<b>TEMPLATE BOUNDARY</b>	
<b>MAJOR ROUTE REPORT</b> TRANSIT CAPITAL	<b>PHASE FINANCIAL SYSTEM</b> STL	<b>LOCATION REPORT</b> AREA WIDE

Scheduled obligation date is the last day in September of the fiscal year. Scheduled end date is obligation date plus three years.  
Choose Transit Capital GPA.

SCOPE CODE <i>(FILL OUT ONE FORM PER SCOPE CODE)</i>	TRANSIT FLEX CATEGORY 5310      5311	MDOT OBLIGATION YES
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<p><b>JOB COST</b></p> <p>1) STP      \$</p> <p>2) STATE CTF      \$</p> <p>3) LOCAL FUNDING      \$ <i>(Part of 20% match)</i></p> <p style="padding-left: 100px;">SUBTOTAL      \$</p> <p>4) OTHER LOCAL FUNDING      \$ <i>(Not part of 20% match)</i></p> <p><b>TOTAL JOB COST:</b>      \$</p>	<p style="text-align: center;">JOB DESCRIPTION <i>(REPORT)</i></p> <hr/> <p style="text-align: center;"><b>DETAILED JOB DESCRIPTION</b> <i>(If multiple types of items are being purchased/replaced, select Multiple Work Descriptions from the drop-down box and specify the work descriptions with job description below.)</i></p>
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OPT PROJECT MANAGER NAME		
SUBMITTED BY <i>(Please print)</i>	TITLE	DATE
SIGNATURE		PHONE NUMBER