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Michigan Department  
of Transportation  
1068 (02/2026)

**MDOT SMALL BUSINESS ENTERPRISE (SBE)  
CONSULTANT PARTICIPATION**

The SBE participation contract goal is specified in the Request for Proposal (RFP). SBE participation forms must be submitted to the individual specified in the RFP after final contract negotiation. The prime vendor/consultant shall select SBE to perform, at minimum, work which corresponds in dollar value to the SBE participation goal. SBE must meet Contract Compliance Monitoring (CCM) provisions as required by the MDOT Small Business Program procedures.

|   |         |  |    |
|---|---------|--|----|
| CONTRACT / AUTHORIZATION NUMBER   |         | PRIME CONSULTANT                                 |    |
| 1. Total contract original proposed dollar value  |         | PRIME E-MAIL ADDRESS                             |    |
| 2. Total contract modification amendatory amount (cumulative)   |         | PRIME PHONE NUMBER                               |    |
| 3. Total contract dollar value to date  |         | PRIME CONTACT PERSON                             |    |
| SBE PARTICIPATION GOAL  |         | PROPOSED CONTRACT SBE PARTICIPATION (CUMULATIVE) |    |
| %   | \$      | %  | \$ |
| <p>If the consultant is unable to achieve SBE participation totaling, at minimum, the amount required by the contract, the consultant must state their intent to apply for a Good Faith Effort (GFE) of the SBE participation goal with Form 1062. If neither the form nor the statement is provided, the proposal will be considered non-responsive and not eligible for contract award. Form 1062 may also be required to be submitted if a contract amendment or authorization revision results in the SBE requirement not being achieved.</p> <p>NOTE: SBE may provide prequalified or non-prequalified services. If prequalification is required, credit may be given only for firms who are both prequalified and SBE-certified in the applicable prequalification classification. Only SBE who are currently certified and listed on the web-based Michigan Uniform Certification Program (MUCP) database are eligible for SBE participation credit. The MUCP database can be found at <a href="http://www.michigan.gov/mucp">www.michigan.gov/mucp</a>.</p> <p>NOTE: Firms currently certified as a Disadvantaged Business Enterprise (DBE) are eligible to perform work as an SBE.</p> |         |  |    |
| <p>List all the SBE firms selected for this project. Include their address and the dollar value of the proposed subcontract. Detailed information for each SBE firm selected shall be provided on the following page, which must be signed by an authorized agent for each SBE and prime consultant.</p> <p align="center">Use additional pages as necessary.</p>   |         |  |    |
| SBE NAME  | ADDRESS | DOLLAR AMOUNT                                    |    |
| SBE NAME  | ADDRESS | DOLLAR AMOUNT                                    |    |
| SBE NAME  | ADDRESS | DOLLAR AMOUNT                                    |    |
| SBE NAME  | ADDRESS | DOLLAR AMOUNT                                    |    |
| SBE NAME  | ADDRESS | DOLLAR AMOUNT                                    |    |
| SBE NAME  | ADDRESS | DOLLAR AMOUNT                                    |    |
| SBE NAME  | ADDRESS | DOLLAR AMOUNT                                    |    |
| SBE NAME  | ADDRESS | DOLLAR AMOUNT                                    |    |

MDOT SBP program procedures provide that work committed to SBE may not be performed by others without prior consent by the Department. Failure to utilize and promptly pay SBE named on these participation sheets without prior approval may result in sanctions.

This page must be completed and submitted for each SBE company listed on page one as being selected to perform a commercially useful function for the referred contract/authorization.

|                                 |                  |
|---------------------------------|------------------|
| CONTRACT / AUTHORIZATION NUMBER | PRIME CONSULTANT |
|---------------------------------|------------------|

|                     |      |                |          |
|---------------------|------|----------------|----------|
| CONTACT PERSON NAME |      |                |          |
| FIRM NAME           |      |                |          |
| ADDRESS             | CITY | STATE          | ZIP CODE |
| PHONE NUMBER        |      | E-MAIL ADDRESS |          |

FULLY DESCRIBE THE TYPE OF WORK, SUPPLY, OR SERVICE THIS SBE WILL PROVIDE.

IF PREQUALIFICATION IS REQUIRED, NAME OF THE PREQUALIFICATION WORK CLASSIFICATIONS THE SBE WILL PERFORM.

ADDITIONAL SERVICES: MDOT requires the Prime Consultant to maintain the SBE requirement percentage, as identified on the original RFP, throughout the life of the project. This requirement applies regardless of any additional services added through an amendment or revision. If the SBE requirement is not maintained as a result of additional services, please document the reasons below.

DOLLAR AMOUNT OF SUBCONTRACT:

|   |       |      |
|---|-------|------|
| <b>ACKNOWLEDGED BY</b>  |       |      |
| By signing this commitment, we certify that the SBE firm is MDOT-certified as a SBE, and, if prequalification is required, prequalified in the types of work to be performed only by firms that hold that prequalification. |       |      |
| SBE AUTHORIZED SIGNATURE  | TITLE | DATE |
| PRIME CONSULTANT AUTHORIZED SIGNATURE   | TITLE | DATE |