MICHIGAN
DEPARTMENT OF TRANSPORTATION

SPECIAL PROVISION
FOR
PREVAILING WAGE AND LABOR COMPLIANCE SYSTEM

COS:LLR   1 of 2   APPR:RJC:MLD:12-19-22
                                                                         FHWA:APPR:12-20-22

a. Description. This work consists of the required use of a prevailing wage and labor compliance (PWLC) system for all prevailing wage documentation as directed by the Engineer. Input all required certified payroll documentation into the PWLC system (LCPtracker) and update this documentation throughout the execution of the contract. Certified payroll information must be submitted in the PWLC system in accordance with the time requirements in the 20SP-107D - Labor Compliance.

b. Contractor Responsibility. Coordinate all electronic document submittals including documentation supplied by other companies (e.g. subcontractors, suppliers, fabricators, etc.) as detailed in this special provision. All companies must directly submit their certified payroll information into the PWLC system.

c. General Requirements. Submit all certified payroll information as required in this special provision and the 20SP-107D - Labor Compliance. Provide employee zip codes as part of the certified payroll submission. This information will be redacted from any certified payroll reports to protect worker anonymity. Zip code information will be anonymized and used for federal, state, and legislative prevailing wage and labor reporting.

All data entry will be submitted through the following program and website:

   Program: LCPtracker
   Login Website: https://milogintp.michigan.gov
   General Information website: www.lcptracker.com

A tutorial for this system can be found though the general information website provided.

d. Condition of Payment. Post all documents electronically into the PWLC system. Electronic posting and submittal of documents is a condition of payment for this contract. Documents submitted in any other manner, unless required otherwise in this special provision or directed by the Engineer, will not be accepted, and will delay payment.

e. Contractor Preparation for Tracking Software. Access to the PWLC system is provided at no cost to the Contractor. The project office will setup the project in LCPtracker and assign the Contractor. The Contractor must setup other project companies to submit certified payrolls and prevailing wage/labor compliance documents. LCPTracker user accounts and access is granted using the State of Michigan Identity, Credential and Access Management solution, MILogin. MILogin is a web based access portal at the following website:

   https://milogintp.michigan.gov

f.   Document Format. The Engineer reserves the right to electronically reject documents that are deemed to be unsuitable. This may include documents submitted that are illegible or unreadable or contain inappropriate information. The submitting company must re-submit the corrected documents into the PWLC system. Failure to do so will be considered noncompliance and may delay progress payments.

g.   Training. LCPtracker offers on-demand training classes, user support manuals, quick start guides, webinars, and a software support staff available Monday thru Friday 8 a.m. to 8:30 p.m. EST accessible through the online interface.

h.   File/Document Retention. The electronic files submitted in the PWLC system are the official contract documents and must follow all Department document retention schedules.

i.   Technical Issue Resolution. Upon discovery of an LCPtracker issue immediately notify the Engineer with a copy sent to the following e-mail resource:

MDOT-LCPtracker@Michigan.gov

j.   Measurement and Payment. The work included in this special provision will not be paid for separately and is considered to be included in other items of work in the contract.