MICHIGAN

DEPARTMENT OF TRANSPORTATION

SPECIAL PROVISION

FOR

**POST, MAILBOX, MULTIPLE MAILBOX SUPPORT SYSTEM**

GR:SRM 1 of 2 APPR:NJM:DMG:10-23-23

**a. Description.** This work consists of removing, salvaging, and installing mailboxes on new multiple mailbox support system supports as shown on the plans. Complete all work in accordance with this special provision, the plans, manufacturer’s requirements, the standard specifications and as directed by the Engineer.

**b. Materials.** Furnish new multiple mailbox support system(s) at the plan locations from one of the following manufacturers, or an approved equal:

Shur-Tite® Multiple Mailbox Support by:

SHUR-TITE Products

105 Tradesmens Park Dr

Hutto, TX 78634

(512) 218-9500

<https://shur-tite.com>

NEX Multiple Mailbox Support System by:

Zilla Corporation

2275 W Midway Blvd # C

Broomfield, CO 80020

(720) 880-6700

<https://zillarac.com>

TAPCO Multiple Mailbox Support Tube by:

TAPCO – Traffic & Safety Products Control Co., Inc.

5100 W. Brown Deer Rd

Brown Deer, WI 53223

(800) 236-0112

<https://www.tapconet.com>

Furnish a General Certification in accordance with the *MQAP Manual* for the multiple mailbox support system(s) for acceptance.

Ensure temporary mailboxes and supports are approved by the U.S. Postal Service (USPS) or local postmaster. Relocate mailboxes in accordance with the following requirements:

1. *AASHTO Roadside Design Guide 4th Ed. 2011 chapter 11*

2. *United States* *Postal Operations Manual Issue 9, July 2002 Updated with Revisions Through January 31, 2021,* *section 632.5*.

3. *Public Rights-of-Way Accessibility Guidelines* (PROWAG) compliant.

Where called for by the manufacturer, use Grade 3000 concrete for the pedestal foundation in accordance with Table 1004-1 of the Standard Specifications for Construction. Concrete quality control testing is waived for this work.

Where called for by the manufacturer, use steel reinforcement in accordance with section 905 and subsection 105.10 of the Standard Specifications for Construction.

**c. Construction.** Furnish documentation to the Engineer, prior to the start of work, of the locations of existing damaged mailbox posts. Salvage existing acceptable mailboxes, posts, and supports. Store and protect the salvaged materials from damage. Ensure salvaged materials damaged by the Contractor’s operations during removal, storage, and reinstallation are repaired or replaced at no cost to the contract.

When required by Contractor operations, coordinate and construct temporary mailboxes, posts, and supports at a location approved by the local USPS to ensure continuous mail service. Mailboxes must remain accessible and usable throughout the entire duration of the project. Temporary mailboxes must remain in place until the proposed pavement is open to traffic and the permanent mailboxes are placed and accessible.

Unless otherwise required by Contractor operations, install multiple mailbox support system posts prior to removing and salvaging mailboxes. Remove salvaged mailboxes and reinstall upon multiple mailbox support system posts within the same calendar day to maintain continuous service. Move mailboxes to permanent locations as directed by the Engineer in accordance with USPS and local postmaster requirements.

When reinstalling permanent mailboxes, ensure the multiple mailbox support system post is installed outside of the shoulder hinge point in the front slope area, such that when complete, the face of the mailbox does not extend into the shoulder area. Reset the mailbox to the proper height as determined by the USPS. Where more than one post is installed in the same vicinity, distribute the mailboxes evenly amongst the posts as directed by the Engineer for best aesthetics.

**d. Measurement and Payment.** The completed work, as described, will be measured and paid for at the contract unit price using the following pay items:

**Pay Item Pay Unit**

Post, Mailbox, Multiple Mailbox Support System Each

Post, Mailbox, Bracket Each

1. **Post, Mailbox, Multiple Mailbox Support System** will be measured by the number of multiple mailbox support system devices installed regardless of the number of mailboxes attached to the same system. Salvaging mailboxes/posts, storage, coordination, and constructing temporary mailboxes is included in this pay item. Salvaged materials damaged by the Contractor’s operations during removal, storage, and reinstallation must be repaired or replaced at no cost to the contract. Dispose of the existing support at the property owner’s option.

2. **Post, Mailbox, Bracket** will be measured by the number of mailboxes salvaged and reinstalled upon a Post, Mailbox, Multiple Mailbox Support System and includes furnishing and installing all hardware required to mount salvaged mailboxes to the Post, Mailbox, Multiple Mailbox Support System. Salvaged materials damaged by the Contractor’s operations during removal, storage, and reinstallation must be repaired or replaced at no cost to the contract.