MICHIGAN

DEPARTMENT OF TRANSPORTATION

SPECIAL PROVISION

FOR

**FIELD OFFICE AND UTILITY FEES**

MUS:JAS 1 of 2 APPR:MRB:DBP:10-29-21

**a. Description.** This work consists of utilizing an existing field office with broadband internet service and secure storage for nuclear density testing equipment, in addition to the requirements of section 809 of the Standard Specifications for Construction, except as modified herein. The existing field office is located at 151 44th Street SW, Grandville, MI 49418. For additional information on the existing field office, contact Gregg Zack at (231) 777-3451 or [zackg@michigan.gov](mailto:zackg@michigan.gov).

**b. Materials.** None specified.

**c. Construction.** Ensure all construction methods are in accordance with section 809 of the Standard Specifications for Construction unless otherwise stated in this special provision.

1. Delete subsection 809.03.A.4 of the Standard Specifications for Construction and replace with:

“4. Water, telephone, and broadband internet service.”

2. Delete subsection 809.03.B.1 of the Standard Specifications for Construction and replace with:

“1. **Field Office - Class 1, Special.** Provide a building at least 1,000 square feet or trailer at least 14 feet by 70 feet. Provide hook-ups to sanitary sewer and water facilities, electric service, heating and cooling equipment, telephone service, and broadband internet service. Provide pressurized water facilities, potable water, and indoor plumbing. Provide at least two separate telephone lines with different phone numbers, for facsimile and telephone. The Department will provide the office phones and fax system. Partition the floor space to provide three offices (one office must have keyed locks to prevent access), a conference room, and a restroom. Provide a restroom with at least one sink with hot and cold water, and a toilet. Provide and maintain parking for at least 12 vehicles.”

**d. Measurement and Payment.** The completed work, as described, will be measured and paid for at the contract unit price for the following pay items. Estimated dollar amounts have been set up in the miscellaneous quantities of the plans.

**Pay Item Pay Unit**

Field Office, CL 1, Spec Dollar

Field Office, Utility Fees, Modified Dollar

**Field Office, CL 1, Spec** and **Field Office, Utility Fees, Modified** are to be measured and paid in accordance with subsection 809.04 of the Standard Specifications for Construction, including the requirements as modified in this special provision.

1. Delete subsection 809.04.A of the Standard Specification for Construction and replace with:

A. **Field Office, Cl 1, Spec**. The Department will establish a budget for **Field Office, Cl 1, Spec** in advance of the project. The payment for **Field Office, Cl 1, Spec** includes the cost of setup, providing access, grading, maintaining, plowing snow, utility hook-up charges, and monthly water and sanitary service fees. The Engineer will measure **Field Office, Cl 1, Spec** in dollars for the duration that is required. The Department will pay for this item on a monthly basis by way of reimbursing actual rental cost. Any use of the field office, by the Department, during the month will constitute a full month. The Contractor is responsible for paying taxes and providing required permits and insurance for field-office-occupancy by Department personnel.

If the Department provides other facilities for use as a field office, the Department will not pay for **Field Office, Cl 1, Spec**.

If the contract does not include a pay item for **Field Office, Cl 1, Spec**, and the Department requires the Contractor to provide a field office, the Department will consider it extra work in accordance with subsection 103.02.E.

2. Delete subsection 809.04.B of the Standard Specification for Construction and replace with:

“B. **Field Office, Utility Fees, Modified.** The Department will establish a budget for **Field Office, Utility Fees, Modified** in advance of the project. The unit price for **Field Office, Utility Fees, Modified** includes the cost of monthly usage fees for electricity, gas, broadband internet and telephone service and charges, and fuel for the stove, monthly water and sanitary service fees. The Department will reimburse the Contractor for monthly usage fees for electricity, gas, and broadband internet and telephone, water and sanitary charges incurred by the Department. The Department will reimburse the Contractor monthly, for field office utility fees, at invoice costs, with the first pay estimate after receipt of paid invoices from the Contractor. The Department will not allow mark ups.

If the Engineer terminates use of the field office during seasonal suspension of work, the Department will continue to reimburse the Contractor for **Field Office, Utility Fees, Modified** during the suspension.”