**CONTRACTOR ANNOUNCEMENT E-mail Unsigned Contract Pages to MDOT

Once you are notified that your contract documents are available in ProjectWise, please be sure to save the Contract.pdf as Contract ID Contract.pdf (example: 83000-654321 Contract.pdf) and e-mail it to <u>MDOT-Awards@Michigan.gov</u>, along with any pass-through warranty contracts, <u>before</u> signing.

After all documents (bonds, insurance, local agency agreements, DBE, etc.) are received and approved, MDOT will then initiate the contract and pass-through warranty contract(s) for signature via OneSpan.

If you have any questions about the contracting or OneSpan processes, please contact <u>MDOT-Awards@Michigan.gov</u>.

Lansing, MI 7/24/2024