

**** CONTRACTOR ANNOUNCEMENT ****

Contractor Payments Electronic Document Submission Procedures

With MDOT employees continuing to work from home during the pandemic, we are continuing our efforts in making as many of our processes fully electronic as possible. To ensure swift turnaround and timely processing, the Contractor Payments Unit of the Contract Services Division asks that the following documents be either scanned and e-mailed, or e-mailed directly to MDOT-Estimates@Michigan.gov:

Notices of Furnishing

Lien Claim Notices

Lien Claim Revisions

Unconditional Waivers for Release of Lien

Affidavit Packages including the 1366, 1367, and any / all Unconditional Waivers for Subcontractors

NOTE: At this time, MDOT still requires the hardcopy Affidavit documents to be mailed to the Central Office in Lansing, but to ensure prompt approval and release of final payment, we ask that they **first be scanned and e-mailed to the address above.**

Thank you. We look forward to working with you and continuing to provide excellent service during this unprecedented time.

Contractor Payments Unit
Contract Services Division MDOT