

**\*\*CONTRACTOR ANNOUNCEMENT \*\***

Digital ID Renewal Notice

Starting October 16, 2017, Digital ID holders who submit electronic bids to MIDOT through the AASHTOWare Project Bids component, will begin receiving notifications to renew their Digital ID through the Bid Express® service. Digital IDs are active for two years.

Contractors will receive an email notification at 90 days from an ID's expiration date that a Digital ID certificate is about to expire. A link to start the renewal process will be provided in the email or contractors can access the renewal process through Bid Express and on the MyBidx page, click the AASHTOWare Project Bids link.

If a new Digital ID is created prior to the existing Digital ID expiring, no associated fees will be applied to continue bidding with the AASHTOWare Projects Bids™ software.

Contractors are responsible for securing the new ID certificate on a backup device and uploading it to other computers or laptops, if needed.

For assistance with this renewal requirement, contact the Info Tech Customer Support team at 888-352-2439 or [customer.support@bidx.com](mailto:customer.support@bidx.com).

Sincerely,  
Info Tech Customer Support Team

10/16/2017