

****CONTRACTOR ANNOUNCEMENT****

Statewide Integrated Government Management Application (SIGMA) Account Activation and Payment Information

Beginning October 3, 2017, the State of Michigan (SOM) will use the Statewide Integrated Governmental Management Application (SIGMA) financial system for SOM financial activities. For Contractors performing work for the Michigan Department of Transportation (MDOT), this will mean very little change in the way you do business with MDOT. Prequalification activities, advertisement of projects, bidding, award, and contracting will not be affected by the change to SIGMA. SIGMA, will however, be the mechanism in which payments to Contractors are processed. Instead of using Contract & Payment Express (C&PE) to verify and update your company information, you will be using a module in SIGMA called Vendor Self Service (VSS) for the current C&PE functionality. The VSS allows the vendor or payee the ability to manage account information.

The [VSS User Guide for Existing Contractors and Consultants](#) provides step-by-step instructions on how to activate your company's account and verify your company's account information is accurate. ***It is your company's responsibility to ensure that your account is activated and account information is up-to-date, including contact information and bank (EFT) account numbers.***

State of Michigan vendors currently registered in the C&PE should have received a postcard that provides information regarding VSS. Visit Michigan.gov/SIGMAVSS for more SIGMA-related information for SOM vendors of all types.

If you need any assistance with VSS, please contact the SIGMA End User Help Desk at 1-800-856-6246.

During the transition to SIGMA, it is important to note the following:

- Contractor payment dates with transfer dates (date payment is authorized by Contractor Payments Unit and transferred to MDOT's Accounting Section for payment) of September 25th & 26th, 2017, will be paid on **Friday, September 29, 2017**.
- There will be no transfers from September 27th through October 2nd, 2017, as the former system, MAIN, will no longer be operational and the conversion to SIGMA will be taking place.
- Transfers resume on October 3, 2017, and payments will be made on **Friday, October 6, 2017**.
- ***After the October 3, 2017, transfer and subsequent payment, the payment process will resume on the regular schedule.***
- Check the [MDOT Construction Contract Inquiry](#) site for project specific payment information.