

****CONTRACTOR ANNOUNCEMENT****

New Bid Preparation Software

A new bid preparation software, AASHTOWare Project Bids, will be required to bid beginning with the November 4, 2016, bid letting. Current digital ID holders will receive an e-mail communication from Info Tech beginning 8/29/16.

To submit a bid for lettings beginning with the November 4, 2016, bid letting, contractors will be required to create a new digital ID for Project Bids (this digital ID will also be used to bid on projects in states who have converted to Project Bids). If you currently have an active, Info Tech digital ID for Michigan DOT (MIDOT), you will be reimbursed for the cost of creating the new digital ID for bidding. You will also be required to submit a one-time only request to bid with MIDOT through the Bid Express service (this request to bid does not replace the required 1381, Request for Eligibility to Bid, form required for each letting).

If you have not yet installed Project Bids to bid with another state, download and print these [detailed instructions](#). If you already have an account with Bid Express, begin with Step 2. The AASHTOWare Project Bids link will be available on 8/29/16.

If you have a new, approved digital ID and have already installed Project Bids to bid with another state, submit a request to bid with MIDOT through the Bid Express service beginning 8/29/16. Instructions are available beginning with Step 5 of this [document](#).

Before downloading Project Bids or creating a new digital ID, use the following training resources:

- Use the Bid Express online help for information on digital IDs.
- Watch a comprehensive [training video](#) that walks you through all of the steps required for bidding. *(While watching the video, please keep in mind that MIDOT does not use dbf.bin files or the automatic bid withdrawal feature.)*

You will not be able to submit a bid for the November 4, 2016, and subsequent bid lettings until you have completed the following:

- Download AASHTOWare Project Bids
- Create a new digital ID (if not already created to bid with another state)
- Submit a Request to Bid with MIDOT through the Bid Express service
- Submit the required MIDOT 1300EZ and 1381 forms by their respective deadlines

To ensure you will be able to successfully submit a bid on November 4, 2016, complete the first three steps above no later than **October 21, 2016**. You are still required to submit a 1300EZ and a 1381 form for every MIDOT bid letting. For lettings prior to November 4, 2016, Expedite Bid software and your existing digital ID will be used.

Info Tech will be conducting two webinars for those interested. Dates for those webinars will be posted in a contractor announcement once they are confirmed.

For assistance with the digital ID process or downloading Project Bids, please contact the Info Tech support team at 888-352-2439 or customer.support@bidx.com.

For other questions, please contact Heather Stinson at 517-335-4328 or stinsonh@michigan.gov.

Lansing, MI
8/24/16