

**FUNDING APPLICATION FOR LOCAL AGENCY  
HIGHWAY-RAILROAD GRADE CROSSING  
SURFACE IMPROVEMENT PROJECTS**

**Please Complete Sections A & B, Sign and Submit.**

(See page 3 for detailed instructions on completing this form.)

GRADE CROSSING LOCATION	NATIONAL INVENTORY (NI) NUMBER
ROAD AUTHORITY	

**SECTION A: RAILROAD WORK**

Work in Section A will be performed in accordance with a contract between the Michigan Department of Transportation (MDOT) and the railroad company. MDOT will issue an authorization to the railroad company.

Railroad				
General Description of Work - attach detailed estimate and commitment letter from railroad.				
Estimated Costs	% State Funds	% Other Funds	Source	Detailed Estimate & Commitment Letter Attached
	60%	40%	Railroad	YES NO

**SECTION B: AVERAGE DAILY TRAFFIC (ADT) DATA & COORDINATED IMPROVEMENT PROJECT INFO**

Current vehicle traffic counts for subject crossing and details of approach work (if any) scheduled by road agency.

ADT	Commercial %	Year	Coordinated Approach Improvement Project
			YES NO
Scope of Work - (if applicable) definition, cost and source of funding for roadway approach work below.			

The undersigned, as representatives of their respective agency's interests, concur with this application and agree to comply with the general conditions of the reverse side, and will cooperate with the Railroad on a Traffic Control Plan if application is selected.

**ROAD AUTHORITY**

NAME (Printed)	SIGNATURE	E-MAIL ADDRESS	DATE
----------------	-----------	----------------	------

**MICHIGAN DEPARTMENT OF TRANSPORTATION**

NAME (Printed)	SIGNATURE	DATE
----------------	-----------	------

**GENERAL CONDITIONS**

The Michigan Department of Transportation (MDOT) will consider this application for funding a local highway-railroad grade crossing safety improvement project which includes, but is not limited to, any of the following: installing new highway-railroad grade crossing warning devices, modifying/upgrading existing warning devices, relocating warning devices, grade crossing surface and roadway approach work.

If approved, subject to availability, the project will be funded by the State Railroad Grade Crossing Account; funds provided by the U.S. Department of Transportation, Federal Highway Administration (FHWA); and/or other related sources.

Project approval, funding and performance are governed by 23 USC, Title 23 CFR; other applicable federal laws and executive orders; Act 51, MCL 247.651 et seq; the Railroad Code, MCL 462.101 et seq; the applicable railroad contract; the applicable local agency contract; and the following conditions:

1. MDOT will oversee the project with assistance from the Road Authority (the local agency with jurisdiction over the roadway). If the Road Authority uses a consultant for construction engineering services, it shall provide a full-time Road Authority employee to be in charge of the project as required by 23 CFR 635.105.
2. The Road Authority will:
  - A. Coordinate with the railroad as necessary to ensure appropriate traffic controls and protection during project operations according to the Michigan Manual of Uniform Traffic Control Devices (MMUTCD).
  - B. Comply with the MMUTCD and the Railroad Code to ensure that advance warning signs and pavement markings are properly placed and maintained.
  - C. Comply with provisions for the protection of underground facilities as found in MCL 460.701 et seq.
  - D. Maintain those portions of the project under its jurisdiction in compliance with the Railroad Code; Governmental Tort Liability Act, MCL 691.1402 et seq; the Motor Vehicle Code, MCL 257.668; and the requirements of the FHWA. MDOT does not assume jurisdiction of the roadway or liability for the railroad's work or facility in the road right of way.
  - E. Promptly provide comprehensive assistance in defending and resolving any claims brought against MDOT as a result of the project. Costs incurred by MDOT in defending or resolving such claims are project costs.
  - F. Hold harmless the State of Michigan; the State Transportation Commission; MDOT; their officers, agents and employees; and any governmental agency and its officers, agents and employees acting on behalf of MDOT, to the extent authorized by law.

MDOT does not warrant to or assume liability for other persons through any involvement with the project, including reviewing, inspecting, accepting or rejecting project work.

- G. Share applicable maintenance costs with the railroad as provided in MCL 462.315.

**INSTRUCTIONS FOR COMPLETING  
FUNDING APPLICATION FOR LOCAL AGENCY  
HIGHWAY-RAILROAD GRADE CROSSING  
SURFACE IMPROVEMENT PROJECTS**

**A railroad or a road agency may initiate the application process, however only the road agency may submit an application.**

There is no limit to the number of crossings a railroad or road authority may apply for as part of this program.

Please complete one application for each crossing.

**HEADER INFO**

**Grade Crossing Location:** Enter name of road.

**NI:** Enter National Inventory Number (obtain from railroad or see number posted on blue Emergency Notification sign at crossing, formatted as six digits and one character, example = 123456A).

**Road Authority:** Enter name of Road Agency with jurisdiction over roadway at subject crossing.

**SECTION A: RAILROAD WORK**

**Railroad:** Enter name of railroad that has maintenance authority for the subject crossing.

**General Description of Work:** Provide brief overview of work to be done, specifying rebuild or repair.

**Estimated Costs:** Enter predicted total price of project. Detailed Estimate and Commitment Letter Attached; must confirm will attach Estimate and Commitment Letter.

**SECTION B: ADT DATA & COORDINATED IMPROVEMENT PROJECT INFO**

**ADT:** Enter most recent traffic count.

**Commercial %:** Percent of ADT that are commercial vehicles.

**Year:** When ADT was taken.

**Coordinated Approach Improvement Project:** Mark if road agency has a separately funded coordinated improvement project (CIP).

**Scope of Work:** Enter description, cost and source of funding for roadway approach work (if applicable).

**ONESPAN INSTRUCTIONS**

1. Accept the Agreement to Electronically Sign State of Michigan Documents.
2. Complete all required fields marked with a red dot.
3. Click the 'Sign' button to e-sign the application.
4. Click 'Confirm' and then 'Go to Uploads' to attach the Detailed Estimate and Commitment Letter.
5. Upload Documents - ADT Count is optional.
6. Click 'Finish' once all required attachments are uploaded.
7. Click 'Exit' - application has been submitted to MDOT Office of Rail for consideration.